



All Saints Church

Datchworth

The Annual Parochial Church Meeting to be held in All Saints Church on Sunday, March 27th 2011 after the morning service.

AGENDA

Annual Meeting of Parishioners

Election of Churchwardens

Annual Parochial Church Meeting

1. Apologies
2. Minutes of the Meeting held on April 18, 2010
3. Matters Arising, not otherwise on the Agenda
4. Presentation of Reports
 - Team Council
 - Electoral roll
 - [Secretary's report](#)
 - [Financial statement for year ending 31st December 2010](#)
 - [Churchwardens](#)
 - [Deanery Synod](#)
5. Elections
 - Deputy Churchwarden
 - Deanery Synod Representatives
 - PCC lay members
 - Sidespersons
6. Appointment of auditor
7. AOB

Notes –

- a. The reports highlighted in section 4 above are attached to the on-line copy of this agenda which will be found at www.allsaintsdatchworth.info – then click link to – [Annual Parochial Church Meeting](#)
- b. the following additional reports are available on line ([click here in the online Agenda](#)) or on request from the Church Wardens
 - Social & Fundraising
 - Men's Breakfast
 - Fairtrade
 - Tweenagers
 - Friday Funday
 - Sunday Club
 - Mini Saints

All Saints Church, Datchworth
Secretary's Report to the APCM 27th March 2011

We have held five PCC meetings since the last APCM. These have mainly focussed on the following items:

The church renovation, church yard, memorial garden, and the Team Vicar vacancy.

Regular reports are made to the PCC by the Church wardens, The Fabric committee, Treasurer, Deanery Synod representatives, Fundraising and Social Committee, Pastoral Care group and the leaders of the children and young people groups.

Catherine Jupp has been appointed as a Foundation Governor at All Saints School, Datchworth.

.

ALL SAINTS CHURCH, DATCHWORTH

Treasurers Report

Financial Statement for the year ending 31 December 2010

The Church monies are held in four accounts which are allocated to various funds. The accounts are operated on a receipts and payments basis.

The regular **inflows** are:

- Weekly cash collections
- Stewardship
- Donations
- Funeral and Wedding Fees
- Magazine Profit
- Gift Aid Rebates

The regular **outflows** are:

- Quota
- Utility Bills
- Ministry Expenses
- Hall cleaning costs
- Repairs and Maintenance

:

The front page of the statement for the year ending 31st December 2010 gives an overview of the various accounts the Church monies are held in and the funds to which they have been allocated.

Certain funds are 'restricted', meaning that they can only be used to pay for items which come within the criteria set for that fund, eg only payments that relate to the church building can be drawn from the Fabric fund.

The allocation of inflows is determined by the source from which they are received, eg hall booking receipts would be allocated to the Hall fund. In the case of a donation a particular fund may be specified by the donor.

The following pages show the balances of the individual funds and the inflows and outflows during the year ending 31st December 2010.

At the end of the year the Church held in its accounts £41,854.08. This figure has already taken into account any money owed to us or any money that the Church owes. This is an increase of £10,200 on the previous year ends figure.

The General Fund (Items not allocated elsewhere)

Inflows Weekly service collections and stewardship income generated £18,433. The Gift aid refund on this amount and on donations received, raised over £4,890 with a significant gift aid claim still to be received for this period. Howard Carrick continues to submit our claims for Gift Aid. Thank you Howard.

We are still unable to cover everyday running expenses (such as the quota, utilities, ministry expenses, etc) from regular inflows and are subsidising from other sources of inflows which could be used in other areas.

The magazine profit has generated £2,414 which has been transferred to our bank accounts. Thank you to the magazine team for their continuing support.

We have been the grateful recipients of many donations which have been allocated to the various funds. Donations to this particular fund amount to £3,564 of which £3,500 has been received from the Datchworth Fete Committee. We would like to thank everyone who has made donations.

Fundraising - we raised a whopping £12,843.75 with the British Red Cross Open Gardens. We have made donations of £2,355 each to the British Red Cross and Jubilee House.

Special collections are not separated into gift aid and non gift aid and we are not able to claim gift aid on any money received for other organisations, such as the Childrens Society. We have supported the following organisations through Special Collections: The Christingle appeal, Haiti, Bishops Harvest Appeal, Royal British Legion and Keech Cottage Hospice.

The Children's Society village collection did not go through the accounts and was paid as an on-line donation by Denise Nee. The original collection amount was £400 but they received an added bonus when Denise inadvertently entered a larger amount. This also meant that the whole amount attracted Gift Aid.

We received £6 in interest on the deposit account in 2010 compared with £10 in 2009.

Total receipts in the general fund were £50,313.

Working Expenses shows a significant increase due to Coralie acting as Team Rector and an increase in payments for clerking/organist fees for funerals and weddings. However, these are offset by the fees received and sharing of expenses with Tewin PCC

Outflows Various transfers to other funds had taken place throughout the year, to ensure that the money was being held where it was most needed, and to allocate monies received to the correct funds.

Insurance and utilities (gas, electric, and water) costs are still expensive. We hope to change suppliers at the end of this year.

The biggest expense is the Quota payment of £26,577 to the Diocese, which is our share of the salaries and other expenses of the Diocese. This amount would have been higher but we shared Coralie with Tewin. Whilst there is a vacancy this figure will be reduced accordingly.

The fund increased by £1,581 and was worth £4,879 at the end of the year.

The Hall Fund - restricted

Total inflows were £1,012 with the hire of the hall providing most of this income.

The hall is unable to completely fund itself at the moment but we are hopeful that with additional regular bookings this year that this will improve. Thank you to Jenny Larke who dealt with all the bookings and welcome to Diana Large for now taking on this role. We really are very grateful to her.

The fund was down £1,354 on the year and worth £3,129 at the end of the year.

The Fabric Fund - restricted

Inflows Fundraising allocated to this fund included the Quiz Night and Welwyn Harmony event.

The fund received a major boost from very generous donations which were in the main donated to help with the church decoration costs which will be in the region of £16,000. We also received a significant donation of £452 for the church flowers following the funeral of Margaret Kirk.

We received a very generous share of the funds which were raised by the Beds and Herts Historic Churches Trust sponsored Bike and Hike event, £1089.50.

From the donations received we have earned a Gift Aid rebate, so far, of £450.

£6,000 was transferred in from the General fund.

Outflows The outflows are attributed to the cost of the church decoration programme, routine maintenance and church repairs..

The fund was up by £9,666 and was worth £29, 981 at the end of the year.

Other Funds (all restricted)

The Charlotte Smith fund This fund will now be closed.

The Fair trade fund The team have worked very hard to re-organise the stock that they carry which has resulted in stock purchases being down on last year with an increase in the sales they have made.

This fund has seen an increase in profits of £392 with the fund worth £952 at the end of the year.

Well done the Fair Trade team!

The Hews fund There have been no inflows or outflows. This fund is used for churchyard purchases.

The Julian Tross fund We have purchased some books for the Church which now leaves a balance of £3.06. The PCC have agreed to transfer the balance to the Fabric fund and this fund will now be closed.

The Lesotho fund This has received £387 from Stewardship and donations. We no longer have a link with Lesotho although Rosemary Airey continues to sponsor the education of 2 children. £400 must remain in the fund to cover the continued education of these children in the event of Rosemary's death, until her Will takes over. The PCC are in the process of exploring how the excess can be passed on to the people of Lesotho and will be contacting those that make regular donations to the Lesotho Fund to advise them that there is no longer a link with the village.

The Specific purposes fund Is currently empty but we are now looking to use the recent Quiz Night profit of £815 to start a 'Clock' fund within it.

The Youth fund (mostly Tweenagers and Allsorts) the income for this fund is from the weekly collections made during the meetings and occasional outings.

In 2009 we had total inflows across all the funds of **£71228.90**. We had outflows of **£60,989** with a net surplus of £10,239. Churches with an annual income of over £100,000 now have to register with the charity commission but our income is significantly lower than this level.

Certification

The level of our income means we need an independent examination of our accounts (not a full audit). Paul Marshall has carried this out. He has been examining the Church accounts for many years.

I would like to thank Paul Marshall for his help in examining and certifying the accounts. I propose that he should be asked to act as Independent Examiner in 2011.

Catherine Stredwick
Acting Treasurer
17th March 2011

Churchwarden's Report **March 2011**

Church

The interior redecoration after limeplastering had been carried out. There are several places where small amounts of new limeplaster have been applied and these must dry before the contractors return to complete the painting. This is scheduled for June/July 2011 and at that time any remedial work or snagging will also be done. A sum is withheld from the final payment to the contractors until this is completed.

During the year the church clock chiming drive mechanism broke down and despite the best efforts of a local electrician to source new switches, we have not yet had it repaired. It is now hoped that the clock manufacturers, who have inspected the mechanism, can come up with a cost-effective quote for the repair and total refurbishment of the clock.

The fire extinguishers in the church & hall were inspected and tested and a new CO2 extinguisher purchased for the kitchen in line with the recommendations of the inspector.

The exterior, guttering and down pipes are inspected on a regular basis. No significant maintenance issues to report.

Churchyard

Generally, the trees in the churchyard are in good shape. However, the large sycamore on the North boundary suffered the loss of another limb and a subsequent inspection by an arboriculturalist recommended removal of 20% from the largest limbs. This work has been carried out.

Once again, members of our congregation have done sterling work looking after flower beds or the cobbled and other "hard" landscaped areas. Thank you to Diana, Peter and Jo.

Our thanks are also due to Clive Hodson-Smith and his volunteer team, for their work in mowing, hedge cutting and tidying the churchyard. During the year it has been much appreciated by visitors to the church and local people alike. Clive is now standing down from his post as churchyard team leader and the PCC and Wardens would like to thank him for the many years of hard work and sound advice. Thankfully, he will still be on hand to give us the benefit of his wisdom and we hope that he may still be wielding a rake when we have a clearance day.

Goods & Ornaments

The church silverware continues to be kept in secure storage and is per the inventory which was checked during the annual church inspection. All items of value in the church have been marked with Smartwater, including leadwork on the roof. The church continues to look loved and cared for week by week thanks to our teams of cleaners,

brass shiners and flower arrangers, who have done especially well during the re-decoration work. We thank them for their time and efforts week by week.

Our thanks go to Peter Lord for producing the weekly pewsheets and to Tony Charles for the rotas and also to the faithful band of bell ringers who call us to worship on a Sunday morning. However, the Sunday communion would not be possible without the servers and assistants who help to make each service a properly reverent occasion.

Church Hall

The hall continues to pay its way with a steady number of bookings and we extend our thanks to Jenny Larke who has done the job as booking secretary for many years. She has now handed this over to Diana Large. Thanks are also due to Jill Russell and her husband for keeping the Hall clean and tidy week by week.

Our thanks also go to the Fair Trade team who each week set out an inviting table of items to purchase. Their efforts at Christmas time are especially appreciated by all who order from the large catalogue.

Although they will report separately, we would like to thank all those volunteers who each week or fortnight run the various groups that are part of our church community. These are Tweenagers, Mini Saints, Friday Fun Day and the monthly Monday Study Group led by Catherine Jupp. These require commitment and dedication and any new helpers are always welcome.

Peter Tobitt & Christine Hills - Wardens – March 2011

Report to APCM on Deanery Synod

Welwyn and Hatfield Deanery Synod is held three times per year and is made up of both clergy members and lay members. Synod Representatives from All Saints in 2010 were Coralie McCluskey, Catherine Jupp and Malcolm Tebbutt.

Deanery Synod is a useful means of keeping clergy in the Deanery in touch with one another, sharing best practice and generally improving communication. It also helps them and lay members keep up to date on what is going on in the Deanery, the Diocese and also the Church at national level.

Every meeting includes a “Parish Profile”, when one parish is showcased and its experiences, both positive and negative, are shared. This is a good opportunity for clergy to share how they do things to achieve best outcomes and is often a useful learning experience where best practice can be taken back to the parish and put into operation.

We also take reports from the Rural Dean, The Diocese and the General Synod, to ensure members receive information on what has gone on at these levels, although it remains difficult to know how and whether we can communicate in the other direction!

There is usually a guest speaker who speaks on a subject of relevance. During the last year, Synod was addressed as follows:

- The Right Rev'd Alan Smith, the new Bishop of St Albans, gave a wide ranging and inspirational talk on his three main themes of 1) Going Deeper into God, 2) Transforming Communities 3) Making New Disciples. St Marks, Colney Heath (March 2010)
- The Rev Michael Banfield gave a talk on Chaplaincy at Luton Airport. Luton Airport Chaplaincy Centre, June 2010
- The scheduled talk on “A Changing World” from Mike Shaw was unfortunately cancelled. St Mary Magdalene, Welwyn Garden City (November 2010)

Social and Fundraising Report

April 2010 – March 2011

Our major fundraising event for 2010 was the Open Gardens with Scarecrow and Flowerpot men Festival. This was held on Sunday 30 May (bank holiday weekend). It was a huge success the village was exceedingly busy and the weather good. This is a very popular event with people travelling many miles often having been before. The proceeds of £11,000 were shared between All Saints, The Red Cross and Jubilee House – Stevenage. This was made possible by the efforts of many in our wonderful village before, during and after the event. Well Done.

A good number of our congregation were involved in the village fete which again donated ½ the proceeds to All Saints. A Fish & Chip thank you evening was held in the church hall for the Fete committee.

Those who attended the Welwyn Harmony Concert in September had a lovely evening and it was agreed we should ask them again. Due to clashes with other events numbers were low. Village diary to be checked in future.

After our Harvest Festival service a ploughmans lunch with Coralie's apple pie for dessert was held in the church hall. Harvest gifts mostly of fresh fruit & veg. were taken to Isabel Hospice with some given to village households.

Elderberry members and other elderly residents again enjoyed an Advent lunch in the church hall. It is always a lively time with much chatter and laughter. It has been decided to change the name to Golden Age Lunch and to advertise in the parish magazine next year to avoid missing anyone.

We served sherry & nibbles after the Carol Service.

The 2nd Family Fun evening was held in the church hall in January. This worked well with Tweenagers organising and running activities with a short refreshment break.

Sunday 23rd January after Coralie's last service at All Saints we held a farewell lunch in the church hall where the congregation and other village friends were able to say their goodbyes.

Andrew Marr's quiz in March was a full house with over £800 raised for church funds.

The Newcomers evening has been put on hold until we have a new Team Vicar but welcome packs are again being delivered to those moving into the parish.

Thanks to all those who have helped with any of these events .

Due to lack of numbers this committee has been disbanded . Social & Fundraising events will now be dealt with by the PCC.

Men's Breakfast

The aim of the Men's Breakfast is both to enable fellowship amongst the Men of the congregations which comprise the Welwyn Team and to enable friends to have contact and enjoy fellowship with the Church community.

On both counts it is proving increasingly successful – a tribute to all who have contributed to getting things going and developing the event over the years. We also are pleased to be able to raise money divided equally between St Mary's and a Charity of the Speaker's choice. The Breakfasts have raised approximately £700 each year and have proved a real outreach opportunity.

This year, Mike Harris, who founded the Breakfast over 8 years ago, retired as Organiser in chief and deserves our gratitude for the hard work he put in to establishing this event and persuading such a wide variety of fascinating speakers to educate and entertain us.

Again this year, we have had a programme of high quality Speakers who have been both informative and entertaining. Stephen Fielding spoke of his career, revealing his many talents and experiences, from which we so benefit in his Ministry; Freddie Godshaw spoke movingly about his perilous early life as a Jew in Nazi Germany and his extraordinary journey to setting-up his jewellery business in Welwyn Garden City and Terry Pettigrew was very entertaining outlining the fascinating twists and turns in his life leading to him becoming a writer of TV Drama and Books.

The Breakfast in January was a special occasion for everyone to get to know the new Rector, David Munchin, as he took us on his journey of Blondes, Biscuits, Processions and Anarchists – a laugh a minute plus some serious bits!

The Breakfast itself is prepared in Welwyn's New Church House by the Galley Team led by Bill Morris who produce a full English Breakfast of very high quality for up to 70. Then there is a whole team responsible for planning, advertising, setting up and clearing away.

There is also a whole team of "coordinators" who sell tickets in various locations including all the team Churches, Danesbury, Church Office and the Danesbury Shop in Welwyn.

I coordinate attendees from Datchworth, selling tickets and collecting the money. The demand from Datchworth men has seen our ticket allocation rise from 7 last year to 10 per breakfast this year (we peaked at 12 for David Munchin's presentation). The event has progressed to a point where I no longer need to "sell" the tickets; there is a ready list of people eager to buy them – such is the consistently high standard of both breakfast and speakers.

Malcolm Tebbutt

Fairtrade within our Church and Village – Report for 2011 APCM

At the start of this report I would like to say an enormous thank you to Lois and June for their faithful work week by week in setting up and selling the Fairtrade products after the Sunday service. Some weeks are busier than others but with a check of our stock and regular re-ordering we increased our profit by just under £400 in 2010 which is brilliant. I would like to thank you all for your support week by week and for your Christmas orders. Please keep buying Fairtrade as it makes such a difference to those producing the goods.

This January saw the start of a new initiative working with the Datchworth Fairtrade Group to make us a Fairtrade Village. We were at the open meeting in the village hall which was intended to inform folk of the intention of making Datchworth a Fairtrade Village. A very good cross-section of the village, numbering about 60, attended to hear a speaker from Fairtrade and ask questions.. Since that meeting the Parish Council, the shop, the pubs and various organisations have been approached with regard to stocking or using Fairtrade products. All have been very supportive with the shop now stocking a number of Fairtrade products including a trial selection of wines and the pubs are serving Fairtrade tea and coffee. The Horns even has a Fairtrade dessert.

On Sunday 13th March 2011 the Fairtrade Group had a successful morning at the Farmer's market in the Tilbury Car Park. On March 18th we are taking our stall into the school for Red Nose Day.

With a lot of work done as a part of the Village Fairtrade Group its application form has now been sent to Fairtrade and we have to wait for six weeks to see if we are successful in obtaining Village Fairtrade status.

Anne Charles.

Tweenagers – Report to APCM

Tweenagers is now well established and constantly growing with a good mix of boys and girls across the age group. Meeting on Friday evenings from 6pm to 7.30pm in the Church Hall, we have enjoyed a wide range of games, discussions, craftwork and outings over the year.

After an interesting study of John the Baptist on a sunny June evening in 2010 degenerated into a baptismal water fight, the highlight of the Summer term was the canal boat trip when two parties of twelve set off on successive days from Nash Mills Centre near Hemel Hempstead and chugged down a dozen or so locks and back, spotting a camel, a donkey, a dinosaur, several lions, the M25, and a giraffe on the way!

The Autumn term saw a new intake from All Saints school eager to see what all the fuss was about – numbers rose to over 20 some evenings! After getting to know their new friends, the group decided to raise money for the Fruits of Justice appeal by keeping their £1 entry fee one week and seeing what they could do with it to raise some more money. With ideas ranging from making cakes and selling friendship bracelets to washing cars, they raised a staggering £250!

We got off to a great start in 2011 preparing for the Family Fun Evening in the Church Hall. Tweenagers prepared and tested all sorts of games from Shove Halfpenny to Butt Head and then hosted the evening, which was very well attended by children of all ages and adults too. Everything worked very well and the evening was rounded off with a game of giant Jenga that just would not finish!

The Tweenagers night out this term was to the Hollywood Bowl where we had to take over three lanes to accommodate the numbers. Plans are in hand for lent studies, Mothers Day and preparations for Easter.

The small team of leaders are very pleased to have been joined latterly by Charlotte Clarke who has been a great help already. The leaders alternate to ensure there are always at least two available to cover each meeting. However, we are always looking out for more helpers so we can all get more Fridays off! So if you would like to take part in a very rewarding way to spend occasional Friday evenings (with a decent sized team, it really is not every week!), just give one of us a ring:

Julie Sampson 01438 816886

Malcolm Tebbutt 01438 798686

Alison Draper 01438 816874

Friday Funday formerly Monday Funday

This after school drop in session for children and their parents/carers is an outreach, secular group. Activities range from drawing & colouring to making paper aeroplanes (a real favourite) puzzles, board games and Jenga. We have refreshments and after clearing up play active games together.

The numbers have increased this year since changing the day and sending a note out through school. We now regularly have 12+ adults and 18+ children ranging in age from babies to 10years with a good mix of boys and girls.

The group is self financing, each family group paying £1 when they come. Due to the increase in numbers we have recently been able to contribute to the Church Hall Fund.

Thanks to the adults who have helped with refreshments, washing up and tidying making the sessions run smoothly.

Chris Hills

Sunday Club Report for APCM

The key word for preparing for Sunday Club is *flexibility*. We have a very small core of regulars and larger number of youngsters who come occasionally. Doreen, Kath and I have adjusted to the uncertainty of what to expect but we are thrilled when we get a small crowd! It does mean that every session has to be a *one off* .

The three of us use “Learning with the Sunday Gospels” which is based on the church lectionary and in most cases ties in well with the sermon for the main church.

We were very sorry to lose Coralie and her encouragement and support but look forward to working with David and the team on how we can develop children’s outreach and grow our club membership.

Lynda

Mini Saints Report for 2011 APCM

Since presenting Coralie with a book containing pages designed by each child and family at her last meeting in January Mini Saints has continued to meet on the 2nd and 4th Wednesday of each month between 2.30pm and 4pm.

The babies and pre-school children come at 2.30pm and we are joined by the school age children at 3pm. There are approx. 12 children accompanied by mum, dad or granny who enjoy a mixture of singing, bible stories and craft activities and, of course, refreshments.

Since Coralie has left we have enjoyed the company of David the Team Rector popping in during the afternoon and particularly appreciate his fine singing voice...

We were involved in the decoration of bunting for Fairtrade Fortnight and will be planning our outing to St. Albans in the summer.

I would like to thank Mary and Chris for their very valuable help in the running of this lovely group within the ministry of the church.

Anne Charles